

Greater Lansing Potters' Guild Information Sheet for Newly Appointed Visiting Potters

Welcome to the Greater Lansing Potters' Guild. As a Visiting Potter (VP) the following items will be of interest to you.

Guild and Sale Participation

You will receive a key to the Guild and have full use of the facilities, equipment and materials on the same basis as members. VPs are invited to participate in Guild social events, member classes and workshops at the discounted member rate. VPs are encouraged to enter pots in the semi-annual Guild sales. Attendance at sales and general membership meetings is expected, as is participation in the breakdown and clean-up after the sales.

Clay and Glaze Materials

You will receive 350 pounds of boxed clay during each VP term. Additional clay may be purchased at cost through the Guild clay committee chairperson. Batch glazes and chemicals for individual formulations are available for VP use. Keep in mind that all Guild materials must go through the Guild points and firing system.

Point System

You will participate in the Guild's point system which is a non-monetary system for recording earnings for Guild-related work and expenditures for firing space. Points are earned at the rate of 400 per hour for all work done at the Guild. Firing space in the glaze kiln and certain other finishing kilns is paid for at the rate of 1 point per cubic inch. VPs are advanced 3000 points at the beginning of their VP term with the understanding that 3000 points will be left at the end.

Work Obligations.

You are expected to work a minimum of 5 hours a month (average) on "heavy" jobs which include kiln-related tasks, clay making and cleaning plus 8-12 hours at each sale. Most VPs, however, find that Guild activities require many hours beyond the minimum.

Guild Liaison

A liaison from the Guild membership is assigned to each VP. This person acts as a mentor to the VP and provides assistance in setting goals for the year and in understanding and adjusting to Guild procedures.

Term

The first VP term is 11 months beginning March 1 and ending January 31. A second term of thirteen months from March 1 through the March 31 of the following year may be possible upon reapplication and acceptance.

Dues/Fees

The fee for the first VP term is \$300 plus a refundable \$50 key deposit. The fee for the second VP term is \$355 plus key deposit. Dues may be paid annually or semi-annually.

Handbook

BEFORE doing a job, please read procedure information in the handbook