

Greater Lansing Potters' Guild
January 17, 2019 Board Meeting Minutes
(Approved February 19, 2019)

Present: Laitala, Steinkamp, Pan, Sawicki, Seebeck, Candy, Witter
Absent: Cole

Next Meeting: February 19, 2019 at 7 pm

1. December 13, 2018, Board minutes approved
2. **President** - Steinkamp
 - a. Reception honoring Eldon Clark's forty nine years of teaching at the Guild will be on January 20 from 1-3 pm. Margie will send invitations to current and past teachers and videographer Brian. An exhibit of Eldon's work will be on display. Refreshments will be served. Sophie and Wenfen will take pictures.
 - b. New LCD lighting was installed by a crew of Guild members. New brighter light is greatly appreciated.
 - c. Member Svetlana Kirillova has moved to New Mexico.
3. **Vice Pres.** Seebeck.
 - a. Get Well card sent to Tim Sime. Condolence card sent to YuPing Tang upon death of her father.
4. **Secretary:** No report
5. **Treasurer's Report for 12/1/2018 (presented by Steinkamp)**
 - a. Sale profit of \$4979.45 was deposited in Capital Account.
 - b. 50th Anniversary expenses.
 1. Funds to cover 50th anniversary expenses will need to come out of Operation account spending.. Funds in that account are lean, so we'll need to reduce operating allocations as much as possible and where feasible cover anniversary expenses out of existing committee allocations. A 50th Anniversary budget is needed for discussion at February meeting. Banquet expense is main item not covered by existing committee budgets. May need to increase proposed banquet price for members and guests.
 - c. Memorial account has \$1800
6. **Guild Director** - Seebeck

- a. Disposal of old fluorescent tubes
 - i. Eldon and Charlie disposed of old bulbs. Most of the bulbs were deposited at a business in Mason for a charge of \$22. The remaining 8' tubes were shipped in a prepaid carton via UPS.

7. Committee Reports

- a. Long Term Planning – Steinkamp for Guerin
 - i. LTP team is currently
 - 1. Defining/fine tuning priority projects to undertake in near future
 - 2. Considering funding options for the projects including a special fundraising campaign for Guild members.
 - 3. Developing a template for grant applications
 - ii. Guerin will be invited to attend the February meeting to discuss the status of the committee's work.
 - iii. In preparation for any future structural changes in the Guild, Guerin requested Charlie to map the drains in the involved area.

- b. 50th Anniversary – Witter
 - i. 50th committee will be meeting on January 31. Minutes of the meeting will be shared with the Board. Resulting issues will be addressed at the Feb Board meeting..

- c. Sale Committee – (notes from Tilden)
 - i. Concern about sales at All Saints Episcopal Church due to possible need of church to use part of 'our' space for ' Sanctuary" purposes. space.
 - 1. Sale chair Wendi contacted the church to set up a meeting to discuss.
 - a. Church has not yet clearly defined its need for Sanctuary space.
 - b. Church will contact Wendi when they are ready to meet.
 - c. If no contact, Wendi will contact church again when she returns to town in several weeks.

- d. Electric Kiln - Laitala
 - i. Glaze firings in electric kiln have been firing too hot slowing down the progress in testing cone 6 glazes. Manufacturer Skutt was contacted. By phone Skutt gave instructions for implementing a 'temperature offset' which reduced firing temps 30 degrees. It will probably take 1 or 2 more electric glaze firings before giving the OK for general use. Committee will stay in touch with Skutt until all problems are solved.

- e. Membership Committee
 - i. Visiting Potter Program applicants
 - 1. There are eight applicants for 2019-20

- a. 4 first-year and four 2nd year (Janice Child, Tim Sime, Paul Stokstad, YuPing Tang)
 2. VP applicant show will be 1/28-2/10, 2019
 3. Charlie will assess shelf situation and make a recommendation to the board regarding the number of VPs that can be accommodated.
- ii. Exiting VPs – Iott and Hranilovich)
 1. Show will be March 17-24, 2019 with reception on March 24 from 2-4 pm

8. Unfinished Business

- a. Work on Video #2 “All about Us” needs to get underway. Barb Hyman, chair, and Bill Guerin need to meet and develop an outline. Margie will contact Barb in hopes that discussion can begin by e-mail, etc., before she returns from Florida. In the meantime Margie has talked with Brian Valentine, the videographer, relative to budget and charges, and ongoing Guild events where he might want to shoot footage. Brian will be invited to Eldon’s reception.
- b. New table covers for display purposes.
 - i. Margie will check with Barb Hyman about fabric selection. Ordering will be done as appropriate.

9. New Business

- a. New Board Member. Liz Meyer was selected (and accepted) to complete the term of Svetlana on the Board which ends May 1 of 2010.

10. **Next Meeting:** February 19, 2019 at 7 pm

11. Meeting adjourned at 8:45 pm.

Joan Witter
Recording Secretary