

December 18, 2022

Present: Bill Guerin, Charlie Seebeck, Judith Fleishman, Sarah Laitala, Paul Stokstad, Barb Hranilovich, Liz Meyers (on Zoom), Barb Sears

Barb Hranilovich moved to approve the August and November minutes, seconded by Charlie Seebeck. Unanimously approved.

Barb Hranilovich moved to approve the October, November, and December budgets, seconded by Paul Stokstad. Unanimously approved.

Finance

Madhu Anderson has been working with Kevin Fitzgerald to set up QuickBooks for the Guild but has been having difficulty getting enough of his time to finish. Madhu feels that we need to hire someone to set up the books. Please brainstorm about who would be a good person to hire to set up the finances. Potter Power LLC (owner of Guild solar panels) is using an Eastside Tax Accounting. At next meeting we re-discuss Kevin's status as a special member.

Filling vacant board position

Chris Lott, now on a leave of absence, was on the Board. His term runs until May 2024. Judith Fleishman will contact those who had previously indicated willingness to be on the Board (Ted Rozeboom, Geoff Gamble, Tim Sime). It was recommended that being on the Board would be valuable for Tim Sime as a new member, with general agreement. Judith will contact him first. Late Addendum - 12/18 - Tim Sime was contacted and has agreed to serve on the Board until May 2024.

Kiln rebuild

The MACC Capitol Improvement Grant requires that the kiln project be completed by September 30, 2023. The actual construction is likely to take 7-8 days. Barb Hyman has taken over from Bill Guerin as the primary communicator with Donavon Palmquist. She reached out more than a week ago and has heard nothing. Bill has also reached out on several occasions and hasn't heard back either. Barb Hranilovich will draft a letter setting a deadline of 1/15/2023 for Donavon Palmquist to commit. Bill Guerin will also contact Justin Lambert as an alternative builder. Late addendum - 12/20 - Justin Lambert has promptly responded to Bill Guerin's inquiries about the Kiln rebuild. JL will be sending us further details about pricing, scheduling and materials.

Guild security

Ted Rozeboom has offered to donate and help install a security camera. Another suggestion was to install screens on the outside of the windows to prevent damage. Other security suggestions were to add a sign indicating that the parking lot is monitored and to add a larger motion-sensitive light to illuminate the parking lot. Barb Sears will reach out to Ted to see about installing the camera, to an electrician about installing a floodlight, and to Tim Candy about installing a security sign and additional window screens.

Bill Guerin will reset the lock on the door from the kiln room to outdoor kiln area the so that when it is opened from the inside, it unlocks. That should prevent anyone from getting stuck in the outdoor kiln area

Workshops

The Board agreed that the Guild should restart workshops. The Guild puts \$750 a year into workshop fund. It can accrue up to \$3000, which is how much is now in the fund. Additional costs for workshops are paid by attendees. Judith will reach out to the workshop committee, which will solicit suggestions. The Board also discussed having member-led workshops on specific issues.

Getting rid of old Equipment

The old brown tables are stacked in the shed. They will stay there for now.

Liz Meyers would like to take the clay mixer. The Guild originally bought it from Jim Reinert for \$1000. She will look up how comparable mixers have been priced.

Next meeting was set for Sunday, January 15 at 12:30 p.m.

Meeting adjourned at 1:55.