

Greater Lansing Potters' Guild
April 4, 2019 Board Meeting Minutes
(approved 6/13/2019)

Present: Cole, Laitala, Meyers, Steinkamp, Pan, Sawicki, Seebeck, Candy, Witter

Next Meeting: Annual Meeting May 23, 2019, 7 pm

1. February 19, 2019 Board minutes approved as amended

2. Officer Reports

a. President – Steinkamp

- i. Tee shirts have arrived, are sorted and ready for pick up. 130 extras were purchased from med-2XL. Ways are being identified to sell them.
- ii. October 12 for the 50th banquet. Interviews will take place on May 18.
- iii. The Mug Scavenger Hunt is right on schedule with next stage to begin on April 15. A promotional video by Meyer and Steinkamp was just posted on Facebook.

b. *Vice Pres.* Card sent to Nancy Plum. (She will not participate in the spring sale.)

c. *Secretary:* List of important dates sent to membership following last board meeting.

d. *Treasurer:* In Mahdu's absence Margie circulated the proposed budget for the next three year. Since there were a number of questions, further discussion was tabled until the next board meeting when Madhu would be present. In the meantime Margie will talk with Madhu about how and when to ask questions.

e. *Guild Director* Seebeck talked with Clinton County staff and learned that they do not have info about the exact location of our drains..

3. Committee Reports

a. Long Term Planning : No report

b. 50th anniversary: 'Save the Date' notices for the Oct 12 Banquet will go out this week. Progress is being made on most aspects of the 50th year celebration. Joan will provide an update to the board and membership after the April 9 50th committee meeting.

c. Sale Committee. Seebeck and Tilden met with All Saints Episcopal staff about use of the church for our sales given the church's need for some of the same space to accommodate it's sanctuary project. The church confirmed that it is eager for us to continue to hold our sales there. Some logistical alterations may be required when and if a 'sanctuary' person is in residence during a sale. These changes appear workable.

d. Clay committee - (Margie for Geoff) Geoff sent report that there was no support for keeping the small clay mixing machine and asked about selling it. Some thought selling was a good idea since it is difficult to store in clay room and because of need to dig finished clay out by hand. Now that the machine is working well, others thought it valuable for mixing small batches of clay. Consensus was to wait six months before making a decision. Margie to communicate with Jeff.

4. Unfinished business

- a. Archive management: Decisions regarding the Guild archives (What to save, how and where to store them, and who will manage) need to be made. Due to the many time-limited projects underway associated with the 50th anniversary celebration and long-range planning efforts, it was decided to table this project until 2020. It was suggested that there may be some money left from the video project that could be applied to this project.

5. New Business

- a. Selling pots and shirts at "Tourist" Event in 2019: Yes. Margie will manage.
- b. Board nominees Outgoing Board members, Margie Steinkamp, Deb Cole and Wenfen Pan will work together to recruit six nominees to stand for election for three positions at the annual meeting. Names should be provided to Joan Witter by May 1.
- c. Annual Meeting Notice. Per the Bylaws secretary Joan Witter will send notices about the Annual Meeting and the Board Nominees to the membership 10 days prior to the annual meeting (by May 13).

6. **Adjournment:** Meeting adjourned at approximately 8:30 pm.

Joan Witter
Recording Secretary