

Greater Lansing Potters' Guild Board Minutes -- DRAFT
February 15, 2016, 7 pm

Present: Bassar, Gamble, Guerin, Laitala, Reid, Rozeboom, Seebeck, Tilden, Witter
Absent: Anderson

Next Meeting: Thursday, March 17, 2016 at 7 p.m. at Guild

1) January 11, 2016 Board Meeting minutes approved.

2) President's Report

- a) Clay 153 stockpile: No interest from members in boxed clay. Gamble and Brower will determine if clay can be exchanged and/or other options.
- b) New clay testing: Progressing. Hope to have a display soon.
- c) Participation in E.L. Art Fair: In response to an inquiry from the Fair, the Guild will offer a one day clay experience (demos, clay packet give-away, etc.) on Saturday, May 21, 2016. Guerin to follow up.
- d) Feedback from letter to membership regarding Guild financial reorganization received from a couple of members.

3) Guild Director's report

- a) An electrical outage at the Guild on March 17 was repaired by Consumers Energy.
- b) An additional clamp light was requested
- c) Low battery light on thermostat needs to be checked
- d) Water cooler needs to be replaced.

4) Treasurer's Report

- a) Updated budget report presented and reviewed. Income and expenses are on target.

5) Finance Committee

- a) Updated Finance Committee job description discussed. **It was moved by Witter to: "Accept the updated finance committee job description and addendum to the treasurer's job description as presented to the board." Motion approved.**

6) Membership Committee

- a) Visiting Potters for 2016-17 and their liaisons. . . term to begin March 1. . . are as follows:
 - i) Year 2: Tim Candy (Steinkamp)
 - ii) Year 1: Sophie Wang (B. Sears)
 - iii) Year 1: Judith Fleishman (Guerin)
 - iv) Year 1: Kathe Smith (Szilagyi)
 - v) Sahar Mehrabi (Cole)
- b) Exit show for Svetlana Kirillova will be set up on February 26. A reception will be held on March 6 from 4-6 pm at the Guild

- c) Record retention by membership committee
 - i) Co-chairs have reviewed records and purged unnecessary items. They will work to develop guidelines for what to keep and for how long.

7) Membership Forum (regarding Guild financial restructuring)

- a) February 27, 2016 at 1 pm
- b) Finance committee will take leadership in presenting relevant information and in conducting Q & A session.

8) Kathy Van Straien Memorial Fund

- a) A suggestion was made to establish a scholarship fund to support area art teachers to take a class in the summer. Further discussion on this and other ideas to follow.

9) New Member Development

- a) An important topic of concern for current board and membership.
- b) Coming up through the Guild's student program has proven to be a tried and true approach. Suggestions to expand awareness of Guild's educational program and participation included: participation in Annual Woman's Expo; contact with Welcome Wagon, MSU Community Club and LCC, use of Instagram in addition to Facebook; participation in Arts Council gatherings. More discussion to follow.

10) Meeting adjourned at 10:30 p.m.

Respectively submitted,

Joan Witter
Secretary